

**Velva City Commission Meeting
Monday, March 18, 2019 7:00pm**

Velva City Commission meeting called to order at 7:00pm by Commission President Jennifer Soli. Pledge recited. In attendance: Commissioners: Jennifer Soli, Tom Foley (speakerphone), Dave Keller (speakerphone), Ben Zietz and Mary Liz Davis. Also in attendance, Kerry Wyche, Kelly Jemtrud, Ron Nagle, Alan Walter, Amanda Carrol, Jack and Florence Duchsherer, Laurie Klimpel, Heather Tudor, Clint Gjellstad, Randy Hauck, Tracy Kruger, Col. Glenn T. Harris, Chief John Berks and Officer Riley Schafer.

MINUTES

Motion Foley/Davis to approve the minutes from 02/18/19, 02/18/19 (Finance Committee Meeting), and 03/07/19. All ayes. Motion carried.

PAYROLL & BILLS

Motion Foley/Davis to approve the bills and payroll in their entirety. All ayes. Motion carried.

Vendor Name	Check Amount
1ST DISTRICT HEALTH UNIT	50.00
ACKERMAN-ESTVOLD ENGINEERING & MN	745.00
AFLAC	779.86
BAG LLC	230.78
BDS (VALLI)	100.00
CIRCLE CONTROL SYSTEMS	1472.50
CIRCLE SANITATION	6093.00
ENERBASE COOPERATIVE RESOURCES	512.50
GRAVEL PRODUCTS INC	693.30
HACH COMPANY	141.49
HARTFORD FIRE INSURANCE COMPANY	2084.00
HAWKINS INC	1219.11
HOME OF ECONOMY INC	47.95
J. P. COOKE COMPANY	107.10
K & R CONTRACTING, LLC	4500.00
MARY LIZ DAVIS	116.00
MCGEE HANKLA BACKES PC	3457.75
MCHENRY COUNTY AUDITOR	21500.00
MOUSE RIVER OIL COMPANY INC	890.44
MUNICIPAL GOVERNMENT ACADEMY	30.00
NAPA AUTO PARTS	51.44
ND DEPARTMENT OF HEALTH	28.25
ND LEAGUE OF CITIES	175.00
ND RURAL WATER SYSTEMS ASSO	240.00
North Star Community CU- VISA	842.20
NW TIRE inc - MINOT STORE	72.00
ONE CALL CONCEPTS, INC.	4.90
PAM JEMTRUD	450.00
RON NAGLE	47.56
SOURIS BASIN PLANNING COUNCIL	113.10

SRT	366.09
TC SPECIALTIES	37.25
VELVA AREA VOICE	40.00
VELVA ASSOCIATION OF COMMERCE	500.00
VELVA COMMUNITY DEV. CORP	22400.00
VELVA FRESH FOODS	6.99
VERIZON	161.34
WEIGEL TRUCKING PAT WEIGEL	712.50

POLICE REPORT

GUESTS

Clint Gjellstad informed the Commission of plans to open a climate controlled storage facility and asked if he needed a building permit to build a grain bin on leased land next to the railroad tracts.

Laurie Klimpel asked the Commission if the Klimpel Campground meter can be removed and tie into their business water meter. Motion Zietz/Davis to approve to abandon second meter on Klimpel parcel. Some discussion. All Ayes. Motion carried.

NEW BUSINESS

Randy Hauck spoke about the Tax Committee meeting and a VCDC daycare sales tax grant. Motion Foley/Davis to approve the disbursement of \$22,400.00 to the daycare. Roll call vote: Soli, Yes; Davis, Yes; Keller, Yes; Foley, Yes; Zietz, Yes. Motion Carried.

Ron Nagel talked discussed the ownership of Lot 9 at the Old C-Store on Highway 52. Nagel and Clint Gjellsted (owner of property) decided have a meeting later to discuss plans with Lot 9.

OLD BUSINESS

REPORTS OF THE PRESIDENT

Discussion on Leo Walter and training classes he is taking and will need to take in the future. Motion Zietz/Keller to give Leo a \$1.00 raise effective March 25. All ayes. Motion carried.

Soli read the overtime policy change. Overtime will follow state law. Motion Davis/Foley to accept the changes to the handbook regarding overtime work. All ayes. Motion Carried.

Soli read the first reading of the rewritten water billing \$5.00 late fee ordinance. Motion Zietz/Keller to accept the first reading of ordinance 9-102. No discussion. All ayes. Motion Carried.

REPORTS OF OFFICERS

Finance Commissioner: Still working with Karla Harmel (AE2S). Audits for 2014 & 2015 are scheduled to start the end of April. The office will be closed for March Madness training in Bismarck March 26-27.

Water Commissioner: Several houses and Northern Tier Credit Union had frozen pipes last week.

Street Commissioner: Mary Liz Davis mentioned that Kelly Jemtrud did a good job opening the drain sewers.

AUDITOR REPORT

K. Wyche stated that neither McHenry Co. nor the City has any record of Velva paying the \$21,200.00 for the City Shop. Soli asked Wyche to email Karla to find out which fund the City should use to pay for the City Shop.

Discussion on the water billing update quote from Itron. Wyche will call Itron to get more information about the services.

BUILDING INSPECTOR/ASSESSOR

Nagle spoke about the flood plain review meeting on March 13. Building permits in flood plains discussed. A Tax Equalization meeting scheduled for April 9 and 7:00pm at City Hall.

ENGINEERING

Alan Walter updated the Commission on the Park Bridge project.

GAMING

PUBLIC WORKS

K. Jemtrud discussed repairs on the water plant.

COMPLAINTS

BUILDING PERMITS

FYI

Next Commission Meeting will be Monday, April 8 at 7:00pm.

Starting in April, Commission meetings will be twice a month.

City Hall will be closed March 26-27 for training.

If you would like to be on the agenda in the future, the deadline is Thursday at noon before a Monday meeting.

ADJOURNMENT

Meeting adjourned by President Jennifer Soli at 8:05pm.

Minutes are subject to amendment and approval.

Jennifer Soli
Commission President

Heather King
Auditor