

# Velva Regular Commission Meeting

June 16, 2025

7:00pm

Velva City Hall

Velva City Commission meeting called to order at 7:00 pm by Commission President Mike Schreiner. The Pledge of Allegiance was recited. Roll Call: Mike Schreiner – Commission President, Street/Finance; Dave Keller – Vice President, Police Commissioner (including Cemetery oversight); Mary Liz Davis – Police/Finance Commissioner; Ben Zietz – Water/Sewer Commissioner; Gene Jenson – Commissioner of Streets/Improvements (including Cemetery oversight); Jenny Johns – City Auditor; ~~Kelly Jemtrud – Public Works Department~~; Emma Lavachek – Ackerman-Estvold Engineering; Heather Tudor – Velva Area Voice; Brent Fischer.

**MINUTES:** Motion by Zeitz/Jenson to approve the minutes from the May 19 regular meeting and June 5 special meeting. Roll Call: All-aye; motion carried.

**PAYROLL & BILLS:** Davis/Zietz made a motion to approve the bills paid and bills to be paid in the amount of \$51,914.74 and Payroll for \$18,716.25. Roll Call: All-aye; motion carried. (Acme 386.18, BestValueInn 151.20, AutoValue 157.80, BagLLC 234.06, BCBS 718, ChemLab 308.78, Circle 7017.75, DAP 113.75, Enerbase 381.25, 1stDistrict 60, Hawkins 1483.42, Hirshfields 519.96, MainElec 702.04, McGee 512.50, SheriffsDept 20,325, Menards 51.02, MHeisler 500, MouseRiver 906.96, NDDOH 50, NDSPB 25, NDFMGA 125, NSCCU 2326.51, 1Call 15, Ottertail 3949.93, PJemtrud 450, SchocksLock 324, SRT 620.60, TeamLab 6687, VCDC 1640.01, Library 1640.02, Verizon 250).

**Personal Appearances:** Brent Fischer asked to address the city commission regarding electric scooters/bicycles in town being driven by people of all ages. Fischer presented different ordinances adopted by a few cities in North Dakota, including Watford City, which requires a permit to be carried by the driver of the scooter. Fischer stated he is concerned about safety. The commission concurred to look into the issue.

## **Reports of The President/Finance & Street Commissioner**

Schreiner had no business to discuss.

## **Communications:**

-Schreiner presented the complaint letters received, including parking, grass/weeds, junk, etc. Keller would like to investigate the blue house on the way to the pool.

-Schreiner presented the police report received from the Sheriff's Department.

-Keller/Jenson made a motion to approve the raffle permit submitted by CYP. Roll Call: All – aye; motion carried.

-Johns asked the commission to review the current ordinance stating: no single transaction involving one or more items is subject to a tax in excess of \$25.00. Removal of the cap would need to be voted on by the voting residents of Velva.

-Johns expressed concerns of the garbage fund, stating that 90% of the snowbirds are honest and informative on their departure and return dates. However, there has been discrepancies on the reinstatement of the garbage fee upon the return date of some snowbirds, causing a deficit in the fund. Johns would like to look into this matter further before winter.

## **Reports of Officers, Boards, Committees**

**Commissioner Keller:** Keller had nothing to address.

**Commissioner Zietz:** Zietz asked is if the city would be interested in contracting propane through Enerbase, saving money by purchasing at summer rates to be filled at a later time. Johns is to look into the matter.

**Commissioner Jenson:** Jenson had no business to discuss.

**Commissioner Davis:** Davis had no business to discuss.

**Engineer's Report:** Lavachek gave an update on the lead service line project, stating that Ackerman will have field units out going door to door to complete the surveys that were not submitted by the homeowners last year. They will be out here 1-2 days a week, they will not be making appointments, and they will knock and hang notices on the door if no one is available. They will only be out during normal business hours to start.

-Lavachek stated that the bridge projected was bid out again and awarded to Industrial Builders for just under ten million dollars. Johns added that she received an email from SRJB, stating that the construction is anticipated to begin late 2025, with a substantial completion estimate of November 2027.

**Auditor's Report:** Johns had no business to discuss.

**Assessor/Building Inspector:** The building permit list was in the packet for the Commission's review.

**Public Works Report:** Jemtrud was on vacation.

**Introduction & Adoption of Resolutions/Ordinances:** No ordinance changes to discuss.

**Personal Appearances:** Personal appearances were previously discussed.

**Unfinished Business:** \*\*

**New Business:** \*\*

**Adjournment:** With no other business to discuss, Schreiner adjourned the meeting at 7:49 pm.

*The next Commission Meeting will be Monday, July 21 at 7:00pm.*

*If you would like to be on the next agenda, the deadline is Thursday at noon before a meeting.*

***\*\*Minutes are Subject to Amendment and Approval\*\****

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**Mike Schreiner**  
**Commission President**

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**Jenny Johns**  
**Auditor**